

REGULAR MEETING (6:00PM)

MINUTES

(Approved 02.12.24)

Present: Vice-chair Cathy Nielsen, Supervisor Mike Klingelutz, Clerk/Treasurer Leanne Kunze

Absent: Chair Pete Parris

1. Call Meeting to Order

Meeting was called to order at 6:04p by Nielsen.

2. Adopt Agenda

Motion by Klingelutz, **Second** by Nielsen to adopt agenda as presented.

Motion carried 2-0

3. Open Forum is an opportunity for citizens to discuss issues with the Board on items not on the agenda. Individuals are expected to limit their comments to 5 minutes. The Chair may limit the number of speakers discussing the same issue. The Board will take no official action on items discussed at the Open Forum. Items discussed at the Open Forum may be referred to staff for possible consideration at a future meeting.

Open Forum was held open until 6:20p in case anyone showed up. No participants.

4. Approved Minutes

Motion by Nielsen, **Second** by Klingelutz to approve the Minutes from January 8, 2024.

Motion carried 2-0

5. Financials

a. **Motion** by Nielsen, **Second** by Klingelutz to approve payment of claims #14174-14201 totaling \$91,234.64

Motion carried 2-0

b. Nielsen noted review of Review Receipts Register totaling \$20,850.00

c. **Motion** by Klingelutz, **Second** by Nielsen to accept the Schedule 1 Treasurer's Report as presented.

Motion carried 2-0

6. Unfinished Business

a. Discuss 201 Sewer Feasibility Study Facility Plan appendices and financing

Discussed reference to assistance from Bolton & Menk with financing programs (section 7 of the Facility Plan) such as PFA, Clean Water programs, etc. Clerk/Treasurer Kunze to reach out to Bolton & Menk for clarity and timeline.

7. New Business

- a. Consider ROW Permit 2024-02R – requested by Metronet for fiber optic cable installations on Little Av

Motion by Nielsen, **Second** by Klingelhutz to approve ROW Permit 2024-02R for Metronet.

Motion carried 2-0

- b. Consider ROW Permit 2024-03R requested by Metronet for fiber optic cable installation on Knight Av

Motion by Nielsen, **Second** by Klingelhutz to approve ROW Permit 2024-02R for Metronet.

Motion carried 2-0

- c. Confirm policy re: ROW Permit fee for subsequent fiber optic installations on the same road / same year

Board confirmed the policy of charging the \$300.00 ROW permit application fee to the same utility company once per road per calendar year. Subsequent requests for ROW permit involving the same road must still follow the same application and approval process, but would not be charged an additional fee for the same road in the same calendar year.

- d. Approve brief meeting with legal counsel to discuss Pavement Management Plan for 429 planning relating to assessments for roads improvements scheduled in 2025

Motion by Nielsen, **Second** by Klingelhutz to approve township supervisor meeting with Mike Couri from 5:45-6:45p on January 23, 2024, in advance of the Carver County Assn of Township's meeting in Waconia.

Motion carried 2-0

- e. Discuss parcels along Bavaria Beach Road (City of Chaska) connected to our 201 Community Sewer System

Discussed the need to gather information and possible legal agreement to be drafted between City of Chaska and Laketown Township relating to the parcels along Bavaria Beach Rd that are within the City of Chaska, and receive sewer utility services and road maintenance through Laketown Township. When/if the township upgrades the 201 sewer system to sanitary sewer, we will rely on City of Chaska for property tax assessments.

The question whether our fire protection costs include or exclude these properties is also to be looked into.

- f. Consider Resolutions 2024-05 and 2024-06 in support of applying for CGPI grants advertised by CCCDA

Motion by Klingelhutz, **Second** by Nielsen to adopt Resolution 2024-05 and Resolution 2024-06 in support of Laketown Township applying for both the Pre-development & Community Development grants offered by Carver County CDA.

Motion carried 2-0

8. Reports

- a. Review *Pending Business List* – reviewed

- b. Chair Parris – absent

- c. Vice-chair Nielsen will seek support for our state bonding request from Friends of Lake Bavaria, and information regarding WBIF resurfaced offering grant funds for clean water projects – only 10% match required, and must have a Facility Plan and be on the PPL. Will look into the convene process required for consideration for this grant.

d. Supervisor Klingelhutz will seek support for our state bonding request from Pierson Lake Association, and also Minnehaha Creek Watershed District

e. Clerk/Treasurer Kunze – no further report

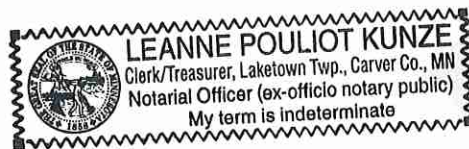
9. FYI / Correspondence


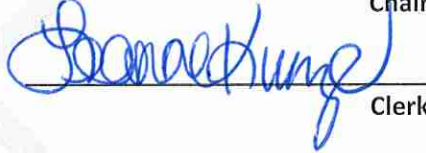
10. Adjournment

Motion by Nielsen, Second by Klingelhutz to adjourn the meeting at 7:27p
Motion carried 2-0

Respectfully submitted,
Leanne Kunze
Clerk/Treasurer

Board approved on 02.12.24, 2024




Chair

Clerk

Looking ahead...

| | | |
|----------------------------|---|--|
| Monday, February 12, 2024 | Work Session with Staff Regular Board Meeting | 1:00pm @ Township Hall 3:00pm @ Township Hall |
| Monday, February 19, 2024 | CLOSED – President’s Day | |
| Tuesday, February 26, 2024 | Regular Board Meeting | 6:00pm @ Township Hall |
| Tuesday, March 5, 2024 | Presidential Nominating Primary | Polls open 7:00am-8:00pm |
| Monday, March 11, 2024 | Work Session with Staff Board of Audit & Regular Board Meeting | 1:00pm @ Township Hall 3:00pm @ Township Hall |
| Tuesday, March 12, 2024 | Annual Township Meeting | 7:00pm @ Township Hall |