

Special Meeting Minutes
2023 Annual Road Tour
April 25, 2023 @ 8:00am

On April 25th, 2022 at 8:00 AM, Laketown Township Board supervisors met with PW staff and WSB Road Engineer Ron Bray to conduct the annual road tour. Two vehicles were used to drive the township roads. Below is a list of repairs discussed for PW staff to focus on - to be reviewed at May 8, 2023 PW Work Session.

Meeting attended by: Mike Klingelhutz, Board Chair Pete Parris, Supervisor
 Cathy Nielsen, Supervisor Leanne Kunze, Clerk/Treasurer
 Ron Bray, WSB Engineer Brian Lawrence, PW Staff
 James Schilling, PW Staff

1. **Reviewed Paved Roads and graded with PASER Scale/Further develop paving plan.**

Action: Determine which roads are suited for Mill/Overlay and which are suited for Reclaim and Pave. Potentially begin 429 process this year and to schedule core sampling for 2024 planned paving project areas.

Status: Open/On going

2. **Reviewed identified trouble spots listed below:**

Little Ave/140 intersection (400 feet from 140 intersection)

Action: Develop repair plan to cut shoulders and build up road, present estimated cost to board for cost-share with adjoining townships (2024 repair project).

Status: Open/Ongoing

Little Ave (bowed and split culvert near Buesgens property)

Action: Get quotes to replace 18" culvert (approx. 50' wide)

Status: Open/Ongoing

Augusta Road

Action: Continue minor patching to make road passable. On schedule for 2024 reclaim and turn back to gravel. Take photos of road condition for proof of condition. Rated 1 on PASER scale.

Status: Open/Ongoing

Alley connected to Marcus St

Action: Consider surveying right of way in alley to create a loop/thru-road as map shows.

Engineer and Board agreed alley lane is too narrow and not recommended to pave. Directed to improve existing road/alley with gravel.

Status: Open/Awaiting schedule and Board decision

8020 Cardinal Drive (culvert height in driveway & low spot where driveway meets road)

Action: Spoke with resident during Road Tour. Board recognized issue with culvert height in driveway necessary for drainage, and settling in road along sewer line. Advised owner that we may not need to repair street for up to 4 years. Advised resident to repair up to 3 feet beyond driveway into road - while having his private driveway redone - with a cost reimbursement up to \$500.00, and owner will work with Brian to coordinate his bids and costs to report to the Board.

Status: Open/Awaiting Schedule

Outfall erosion and sedimentation (9365 Pierson Lake Drive along Hogarth property)

Action: Clean swale to lake and place 3-6 inch rip rap along check wall to slow and filter drainage water.

Status: Open/Awaiting Schedule

Parley Lake Road (from tree tunnel to Deardorff property)

Action: Clean out ditch, place erosion control.

Status: Open/Awaiting Schedule

Little Ave, south of 102nd intersection

Action: Clean out ditch, remove trees and vegetation, place erosion control.

Status: Open/Awaiting Schedule. Coordinate with EXEL Energy for trees in power lines.

8220 Cardinal Lane (drain tile, approx. 80 feet in drainage easement)



Action: Excavate old concrete drain tile and replace with PVC or Plastic Drain tile.

Status: Open/Awaiting Schedule.

Spring Valley Road (culvert leaking in pavement)

Action: Investigate and repair culvert and pavement, clean out sedimentation in ditch. Status: Open/Awaiting Schedule.

Additional notes:

1. Engineer noted that Reclaim and Pave process will cost 2.5 to 3 times the cost of mill/overlay process. Noted some of the paved roads in Laketown township will need to be reclaimed and paved where we had originally though they could be milled and overlaid. Need to create a list of which roads are suited for which repair method. Schedule core samples soon for repairs planned for 2024.
2. Engineer reviewed drainage concern for 9530 Lakewood Circle. Engineer acknowledged long standing drainage easement and natural water flow. Recommended 9530 property owner place   culvert to allow water flow through drainage easement and to bring ground up over culverts as needed.
3. Engineer noted that stopping the chip seal on Airport Road at 11,000 feet near Findley driveway was appropriate for future development/road reconstruction in next 5 years.

Respectfully submitted with PW staff
Brian Lawrence assistance:

Leanne Kunze, Clerk/Treasurer

Laketown Township Board approved:


Mike Klingelutz, Chair


Date



Attest:


Leanne Kunze, Clerk/Treasurer